

INFORMATION FOR SUBMISSION OF PAPERS TO JOURNALS

GENERAL

Unpublished papers or extended and enhanced versions of papers presented at conferences may be submitted for possible publication. Responsibility for the contents of a paper rests upon the authors and not upon the editors or the publishers. Surveys or tutorial papers are particularly welcome.

SUBMISSION

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Initial papers should be in double-spaced, single column format. The initial paper **MUST** be submitted as an **Adobe pdf file**. Upon submission, the author will be given a reference number assigned to the paper that is to be used in all future correspondence.

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Should your paper be accepted for publication, we will request that you send, directly to the publisher, a soft copy of your paper in either MS Word, Word Perfect, Tex, LaTeX, or ASCII format. All soft copies of accepted papers may be sent as e-mail attachments directly to ACTA Press at: journals@actapress.com.

Please read the following format instructions carefully. Formatting your final paper correctly saves a great deal of editing time, which in turn ensures publication of papers in a timely manner. Papers not formatted correctly will be returned.

For copy editing purposes, we request that all final papers be double-spaced with an extra line added between paragraphs. Please note that British/Canadian spelling is adopted. Acronyms are spelled out at first mention but not thereafter unless there is good reason to do so.

Title

The title is centred on the page and is **CAPITALIZED AND SET IN BOLDFACE**. Please limit the title to a maximum length of 10 words. The author's name(s) follows and is also centred on the page. Last names should be spelled out in full and preceded by author's initials. The

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Abstract

An abstract, not exceeding 200 words, is required for all papers.

Key Words

The author **MUST** provide a list of key words, up to a maximum of six.

Introduction

The introduction of the paper should explain the nature of the problem, previous work, purpose, and the contribution of the paper. It is assigned the number "1" and following sections are assigned numbers as needed. For example, the third section of a paper might be "**3. Simulation Results**".

Headings

Do not underline or capitalize any of the headings, or add dashes, colons, etc. The **headings** and **subheadings**, starting with "**1. Introduction**", appear in upper and lower case letters and should be **set in bold and aligned flush left**. All headings from the Introduction to Acknowledgements are numbered sequentially using 1, 2, 3, etc. Subheadings are numbered 1.1, 1.2, etc. If a subsection must be further divided, the numbers 1.1.1, 1.1.2, etc. are used and the number and associated title are *set in italics* instead of boldface.

Indentations and Equations

The first paragraph under each heading or subheading should be flush left, and subsequent paragraphs should have a five-space indentation. A colon is inserted before an equation is presented, but there is no punctuation following the equation. All equations are numbered and referred to in the text solely by a number enclosed in a round bracket (i.e., (3) reads as "equation 3"). Ensure that any miscellaneous numbering system you use in your paper cannot be confused with a reference [4] or an equation (3) designation.

Figures and Tables

To ensure a high-quality product, diagrams and lettering **MUST** be either computer-drafted or drawn using India ink. Photographs of diagrams are acceptable, but photocopies are **NOT**. Photographs must be on glossy paper. Diagrams can be submitted at full size, but authors must ensure an image of sufficient quality and resolution that reduction to publication size does not render the image illegible. If possible, please also submit an electronic copy of your figures (high-resolution JPEG, TIFF, EPS, PSD, or Adobe pdf format, or as embedded figures in either MS Word or WordPerfect format).

Figure captions appear below the figure, are flush left, and are in lower case letters. When referring to a figure in the body of the

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Conclusion

A conclusion section must be included and should indicate clearly the advantages, limitations, and possible applications of the paper.

Acknowledgements

An acknowledgement section may be presented after the conclusion, if desired.

References

This heading is not assigned a number.

A reference list **MUST** be included using the following information as a guide. Only *cited* text references are included. Each reference is referred to in the text by a number enclosed in a square bracket (i.e., [3]). No reference to the author is necessary. References **must be numbered and ordered according to where they are first mentioned in the paper**, NOT alphabetically. Examples follow:

Journal Papers:

- [1] M Ozaki, Y. Adachi, Y. Iwahori, & N. Ishii, Application of fuzzy theory to writer recognition of Chinese characters, *International Journal of Modelling and Simulation*, 18(2), 1998, 112-116.

Note that the journal title and volume number (but not issue number) are set in italics.

Books:

- [2] R.E. Moore, *Interval analysis* (Englewood Cliffs, NJ: Prentice-Hall, 1966).

Note that the title of the book is in lower case letters and italicized. There is no comma following the title. Place of publication and publisher are given.

Chapters in Books:

- [3] P.O. Bishop, Neurophysiology of binocular vision, in J. Houseman (Ed.), *Handbook of physiology*, 4 (New York: Springer-Verlag, 1970) 342-366.

Note that the place of publication, publisher, and year of publication are enclosed in brackets. Editor of book is listed before book title.

Theses:

- [4] D.S. Chan, *Theory and implementation of multidimensional discrete systems for signal processing*, doctoral diss., Massachusetts Institute of Technology, Cambridge, MA, 1978.

Note that thesis title is set in italics and the university that granted the degree is listed along with location information.

Proceedings Papers:

- [5] W.J. Book, Modelling design and control of flexible manipulator arms: A tutorial review, *Proc. 29th IEEE Conf. on Decision and Control*, San Francisco, CA, 1990, 500-506.

Note that the proceedings title is set in italics.

Biographies and Photographs

Short biographies (120-150 words) should be provided that detail the authors' education and work histories as well as their research interests. The authors' names are italicized. Small (3.5 X 4.8 cm), black-and-white pictures/digitized images of the authors can be included.

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